



ADMISSION CONDITIONS POST-DOCTORAL PROGRAMMES

1. Before submitting application, applicants must:
 - 1.1. Contact the [tutor/supervisor](#) of their interest;
 - 1.2. After the tutor/supervisor's acceptance, they must submit your application as a post-doctoral student to University Fernando Pessoa's Rector, submitting the documents indicated in 2.
2. The application must contain the following:
 - 2.1. Copy and original of the identification document (see Item 5.2);
 - 2.2. Copy of a fiscal identification document (for receipt purposes);
 - 2.3. Certificate or Diploma of the undergraduate or graduate degree (optional);
 - 2.4. Certificate or Diploma of the master degree (optional);
 - 2.5. Certificate or Diploma of the doctoral degree;
 - 2.6. Updated CV (preferably according to [Europass template](#));
 - 2.7. Research proposal;
 - 2.8. Tutor/Supervisor's [acceptance form](#);
 - 2.9. UFP's application form, duly filled out;
 - 2.10. Payment of the application fee
 - 2.11. Applicants whose native language is not English are required to demonstrate their proficiency.

NOTE: Declarations and transcripts issued by foreign institutions of higher education:

- a) Originals or copies must be authenticated by the official education services of country in which the course was taken and recognised by the respective Portuguese diplomatic authorities or bear [The Hague Convention stamp](#).
- b) Academic documents issued in a language other than Portuguese, English, French or Spanish, must be translated into Portuguese and this translation must be recognized by the respective Portuguese diplomatic authorities.

3. The application can be submitted in person at the University's Admissions Office or sent by post to the address, as indicated in 5.1.
4. The registration must include:
 - 4.1. Presentation of the original of a valid residence permit (see 5.2);
 - 4.2. One passport size colour photo (2 x 3 cm);
 - 4.3. Updated vaccination card and medical certificate;
 - 4.4. UFP's registration form duly filled out;
 - 4.5. Payment of the registration and tuition fees.

5. Observations:

- 5.1. Applicants that send their application by post:
 - 5.1.1. Must send it to University Fernando Pessoa | Admissions Office | Praça 9 de Abril, 349 | 4249-004 Porto | Portugal
 - 5.1.2. The payment of the application fee must be made by Postal Order (obtained at the Post Office)
- 5.2. Foreign applicants:
 - 5.2.1. If the application is sent by post, the copy of the identification document must be authenticated by public notary
 - 5.2.2. **Non EU nationals:**
 - 5.2.3. Applying in person must **have** a valid residence permit, according to the rules of the [Portuguese Foreigners Service](#);
 - 5.2.4. Applying by post must **obtain** a valid residence permit according to the rules of the [Portuguese Foreigners Service](#) (in order to register at UFP, if admitted).
- 1.1. Only complete applications (please see Item 2) can be considered.
- 1.2. There are no refunds of payments, nor return of documents.
- 1.3. Applications to the post-doctoral programme are open all year round.