



ADMISSION CONDITIONS POST-DOCTORAL PROGRAMMES

1. Before submitting application, applicants must:

- 1.1. Contact the [tutor/supervisor](#) of their interest;
- 1.2. After the tutor/supervisor's acceptance, they must submit your application as a post-doctoral student to University Fernando Pessoa's Rector, submitting the documents indicated in 2.

2. The application must contain the following:

- 2.1. Copy and original of the identification document (see Item 5.2);
- 2.2. Copy of a fiscal identification document (for receipt purposes);
- 2.3. Certificate or Diploma of the undergraduate or graduate degree (optional);
- 2.4. Certificate or Diploma of the master degree (optional);
- 2.5. Certificate or Diploma of the doctoral degree;
- 2.6. Updated CV (preferably according to [Europass template](#));
- 2.7. Research proposal;
- 2.8. Tutor/Supervisor's [acceptance form](#);
- 2.9. UFP's application form, duly filled out;
- 2.10. Payment of the [application fee](#);
- 2.11. Applicants whose native language is not English are required to demonstrate their proficiency.

NOTE: Declarations and transcripts issued by foreign institutions of higher education:

- a) Originals or copies must be authenticated by the official education services of country in which the course was taken and recognised by the respective Portuguese diplomatic authorities or bear [The Hague Convention stamp](#).
- b) Academic documents issued in a language other than Portuguese, English, French or Spanish, must be accompanied by a translation into Portuguese and this translation must be recognized by the respective Portuguese diplomatic authorities.

3. Application submission:

The application can be submitted **in person** at the University's Admissions Office or **sent by post** to the address, as indicated in **5.1**.

4. The registration must include:

- 4.1. Presentation of the original of a valid residence permit (see 5.2);
- 4.2. One passport size colour photo (2 x 3 cm);
- 4.3. Updated vaccination card and medical certificate;
- 4.4. UFP's registration form duly filled out;
- 4.5. Payment of the [registration and tuition fees](#).

5. Observations:

- 5.1. Applicants that send their application by post:
 - 5.1.1. Must send it to University Fernando Pessoa | Admissions Office | Praça 9 de Abril, 349 | 4249-004 Porto | Portugal;
 - 5.1.2. The payment of the application fee must be made by Postal Order (obtained at the local Post Office).
- 5.2. Foreign applicants:
 - 5.2.1. If the application is sent by post, the copy of the identification document must be authenticated by public notary;
 - 5.2.2. **Non EU nationals:**
 - 5.2.3. Applying in person must **have** a valid residence permit, according to the rules of the [Portuguese Foreigners Service](#);
 - 5.2.4. Applying by post must **obtain** a valid residence permit according to the rules of the [Portuguese Foreigners Service](#) (in order to register at UFP, if admitted).
- 5.3. Only complete applications (please see Item 2) can be considered.
- 5.4. There are **no refunds of payments, nor return of documents**.
- 5.5. Applications to the post-doctoral programme are open all year round.